### Journal scope

Our journal publishes feature articles in all fields of tropical biology and conservation. Selection criteria are the amount and quality of new information and interest to a general readership. Studies with a strong experimental design; prolonged field work; or taxonomicsystematic studies of whole groups are considered (new species: only vertebrates). We also welcome review Articles that critically review what is known and what remains to be done in any field of tropical biology. Highly specialized reports of limited interest, notes, short communications, species lists, range extensions, new records and other preliminary or short studies are no longer accepted.

#### Format and page charges

Text must be clear, brief and without repetitions according to CSE norms (www. cbe.org). Use International System (SI) units and abbreviations (m, km, kg, ml, s; details in www.bipm.fr/en/si/).

Page charges: There is no compulsory page fee for the first ten printed pages. Additional pages will be charged \$50 each. A document that corresponds to the maximum length published free of charge typically has about 5 000 words, two figures and two small tables. All digital appendices are free.

#### Tables

Avoid very small or very large tables (half a page is usually a good size). Table headings

must be brief. Do not use bold font, words completely spelled in upper case or separation lines. All symbols and abbreviations must appear as footnotes.

## Figures

Attach sharp photographs at 300 DPI and illustrations at 600 DPI (we accept JPG TIFF, PNG and Photoshop). Labels: Helvetica 10 points.

## References

Follow APA 6<sup>th</sup> in list of references and citations. We recommend freeware: zotero.org and mendeley.com

# Stages in manuscript processing

Manuscripts that follow our scope and format indications are sent to three external reviewers who make recommendations to improve them, or qualify them as unacceptable. The second draft is corrected by our staff and returned with instructions to prepare the final version for the printer. The Editorial Board has the final word on acceptance.

# Legal and ethical requirements

Follow all format details from a recent issue or check examples in biologiatropical.ucr.ac.cr. Please attach to your manuscript a scanned submission letter signed by all coauthors, detailing compliance with legal and ethical requirements (download form letter here).

Submit via revistas.ucr.ac.cr/index.php/rbt.

Contact us if you do not hear from us in two days.

